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| **SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY**  **SAULT STE. MARIE, ONTARIO**    Sault College COURSE OUTLINE | | | | | |
| **COURSE TITLE:** | Introduction to Alternative Dispute Resolution | | | | |
| **CODE NO. :** | CED2099 | | **SEMESTER:** | 10W | |
| **AUTHOR:** | Laurie Poirier and Peter Rowe | | | | |
| **DATE:** | Jan. 2010 | **PREVIOUS OUTLINE DATED:** | | | n/a |
| **APPROVED:** | “Laurie Poirier” \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **CHAIR** | | | | January 4, 2010  \_\_\_\_\_\_\_\_\_\_  **DATE** |
| **TOTAL CREDITS:** | n/a | | | | |
| **PREREQUISITE(S):** | n/a | | | | |
| **HOURS/WEEK:** | 3 hours per week for 15 weeks | | | | |
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| *For additional information, please contact Laurie Poirier, Chair* | | | | | |
| *School of Continuing Education* | | | | | |
| *(705) 759-2554, Ext. 2665* | | | | | |

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| **I.** | **COURSE DESCRIPTION:**  Alternative Dispute Resolution (ADR) courses are designed for people who negotiate and deal with conflicts, either their own or those of others. As a participant in this introductory course, you will explore the general history, theory and practices of the ADR continuum; Mediation, Arbitration and Negotiation. You will gain practical knowledge and simulated experience in mediation techniques through a variety of learning strategies including role play, exercises and case studies. |

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| **II.** | **LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:** | |
|  | Upon successful completion of this course, the student will demonstrate the ability to: | |
|  | 1. | Use active listening, reframing, and other mediation skills acquired through in class practice and role play |
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|  | 2. | Critically write and reflect upon the philosophy, principles, and practices of various methods of alternative dispute resolution: mediation, negotiation, conciliation, arbitration, and facilitation, along with an understanding of the relative merits and weaknesses of each approach. |
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|  | 3. | Apply alternative dispute resolution techniques and principles in their work environment |
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|  | 4. | Apply the principles of alternative dispute resolution to everyday life |
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|  | 5. | Understand the differences between a win/win model of dispute resolution and the adversarial win/lose model of litigation, and which ones are appropriate in different situations. |
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|  | 6. | Understand the cultural diversity of alternative dispute resolution |
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| **III.** | **TOPICS:** | |
|  | 1. | Mediation |
|  | 2. | Arbitration |
|  | 3. | The law and ethics of mediation |
|  | 4. | Mediator Skills |
|  | 5. | Peacemaking |
|  | 6. | Mixed and Multimodal alternative dispute resolution (I.e. Med-Arb) |

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| **IV.** | **REQUIRED RESOURCES/TEXTS/MATERIALS:**  Alternative Dispute Resolution author: Laurie S. Coltri |

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| **V.** | **EVALUATION PROCESS/GRADING SYSTEM:**  Midterm Exam : 20 %  1500 word Essay : 20%  Class participation Role Play: 30%  Final Exam : 30% |
|  | The following semester grades will be assigned to students: |

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|  | Grade | Definition | Grade Point Equivalent |
|  | A+ | 90 – 100% | 4.00 |
|  | A | 80 – 89% |
|  | B | 70 - 79% | 3.00 |
|  | C | 60 - 69% | 2.00 |
|  | D | 50 – 59% | 1.00 |
|  | F (Fail) | 49% and below | 0.00 |
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|  | CR (Credit) | Credit for diploma requirements has been awarded. |  |
|  | S | Satisfactory achievement in field /clinical placement or non-graded subject area. |  |
|  | U | Unsatisfactory achievement in field/clinical placement or non-graded subject area. |  |
|  | X | A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course. |  |
|  | NR | Grade not reported to Registrar's office. |  |
|  | W | Student has withdrawn from the course without academic penalty. |  |

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| **VI.** | **SPECIAL NOTES:** |
|  | Disability Services:  If you are a student with a disability (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with your professor and/or the Disability Services office. Visit Room E1101 or call Extension 2703 so that support services can be arranged for you. |
|  | Retention of Course Outlines:  It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other postsecondary institutions. |
|  | Communication:  The College considers ***WebCT/LMS***as the primary channel of communication for each course.  Regularly checking this software platform is critical as it will keep you directly connected with faculty and current course information.  Success in this course may be directly related to your willingness to take advantage of the ***Learning Management System*** communication tool. |
|  | Plagiarism:  Students should refer to the definition of “academic dishonesty” in *Student Code of Conduct*. Students who engage in academic dishonesty will receive an automatic failure for that submission and/or such other penalty, up to and including expulsion from the course/program, as may be decided by the professor/dean. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, it is the policy of the department to employ a documentation format for referencing source material. |
|  | Course Outline Amendments:  The professor reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources. |
|  | Substitute course information is available in the Registrar's office. |
|  | Tuition Default  Students who have defaulted on the payment of tuition (tuition has not been paid in full, payments were not deferred or payment plan not honoured) as of the first week of will be removed from placement and clinical activities. This may result in loss of mandatory hours or incomplete course work.  Sault College will not be responsible for incomplete hours or outcomes that are not achieved or any other academic requirement not met as of the result of tuition default. Students are encouraged to communicate with Financial Services with regard to the status of their tuition prior to this deadline to ensure that their financial status does not interfere with academic progress. |

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| **VII.** | **PRIOR LEARNING ASSESSMENT:** |
|  | Students who wish to apply for advance credit transfer (advanced standing) should obtain an Application for Advance Credit Form from the program coordinator (for course-specific courses), or the course coordinator (for general education courses), or the program’s academic assistant. Students will be required to provide an unofficial transcript and course outline related to the course in question.  Credit for prior learning will also be given upon successful completion of a challenge exam or portfolio. |